

Minutes

Organization Committee

Thursday, November 6 2008, 7:34 AM

Main Street Office

118 East Front Street

Present: Honorable Chairperson Jim Petrangelo, William Hassett, Frank Wszelaki
Staff: Andrea Jones
Guest: None present

The minutes for the October 13, 2008 committee meeting were reviewed. Motion by William Hassett, second by Frank Wszelaki to accept the October minutes was made. Motion carried unanimously.

The committee then moved to the topic of the guidebook "Doing Business in Monroe". Andrea Jones reviewed the "Zoning Code Regulations and Ordinances" sections. Ms. Jones expects to have the guidebook prepared for review by the Organization Committee for the next meeting. Approval of guide by the DDA Board still should be by year end.

The DDA Business Guide was discuss and reviewed. Motion by Frank Wszelaki, second by William Hassett to approve printing of 300 guides. Motion carried unanimously.

Discussed the past, current and future Organization Committee Budget line items. The Committee agreed to request \$3,000 for brochures and request that website maintenance expenses be sent to the Promotion Committee since they are now in charge of the website.

Based on the Committee's discussion around future strategic plans and actions we may take for next year, Andrea Jones provided a brief update of what is occurring within the other DDA Subcommittees. It was mentioned that, great progress has been made by all Committees, and that focus over the next year may be to help or provide assistance for new business ventures. The Committee members agreed to evaluate possibilities, and share them at the next meeting.

There being no further business, there was a motion by Frank Wszelaki, seconded by William Hassett, and the meeting was adjourned at 8:30 AM.

Next meeting: Thursday, December 4, 2008 at 7:30 AM at the Main Street office, 118 East Front Street.