

# Memorandum

---

**Date:** July 6, 2010  
**To:** Members of the Main Street Monroe/Downtown Development Authority  
**From:** Andrea Jones, Main Street Manager  
**Re:** Monroe Fine Art Fair Sponsorship Request

---

Attached please find an Event Grant Application submitted by the Downtown Monroe Business Network for sponsorship of the Monroe Fine Art Fair with a requested amount of \$1,000 to be used for promotion. The Promotion Committee has reviewed the request and **recommends approval of the Event Grant Application for \$1,000 for the Monroe Fine Art Fair**. The MSM/DDA has sponsored \$1,000 in past years. This amount is available in the 2010-2011 Promotion Committee Event Grant Program budget.

Thank you.