

Memorandum

Date: February 5, 2010
To: Members of the Main Street Monroe/Downtown Development Authority
From: Andrea Jones, Main Street Manager
Re: Sub-Committee Member Removal

John Patterson is currently a member of the Promotion Committee. However, he has only attended two meetings total in 2009 and 2010. In order to keep the Promotion Committee moving forward and able to make quorum at meetings (there are currently an even number of committee members), it is requested that John Patterson be removed from the Promotion Committee.

Thank you.