

# Memorandum

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**Date:** May 13, 2009  
**To:** Members of the Main Street Monroe/Downtown Development Authority  
**From:** Andrea Jones, Main Street Manager  
**Re:** Monroe Fine Art Fair Sponsorship Request

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Attached please find the request submitted by the Downtown Monroe Business Network for sponsorship of Monroe Fine Art Fair with a requested amount of \$1,000 to be used for promotion and printing. The Promotion Committee has reviewed the request and recommends sponsorship in the amount of **\$1,000 for the Monroe Fine Art Fair**. The MSM/DDA has sponsored \$1,000 in past years. This amount is available in the Promotion Committee sponsorship budget and will be taken out of the 2009-2010 FY Budget.

Thank you.